

Mrs. Anshuja Tak  
Advocate  
Legal Advisor to J&K Sports Council  
Jammu.

No: SC/277-XIV/ *5448-58*

Dated: - *8-9-2025*

**Sub: - Conduct of elections of office bearers of Volleyball Association of J&K - Appointing of Returning Officer and Observer.**

Madam,

I am pleased to nominate you as Returning Officer/Election Incharge to conduct the election proceedings of **Volleyball Association of J&K** for electing the office bearers of the Association for the term of four years 2025-29 for the development and promotion of Volleyball Sports in the UT of J&K. The elections of office Bearers of the Association may be notified in accordance with the procedure in the light of following guidelines/context:-

1. Office bearers of the Association shall be free from political affiliations and submit a non-political involvement certificate from the concerned District Magistrate before casting Ballot.
2. The President of the Association can hold the office for a maximum period of 12 years with or without break.
3. The Secretary General or Secretary and the Treasurer of the Association may serve a maximum of two successive terms of 4 years each after which a minimum cooling off period of 4 years will apply to seek fresh election to either post.
4. The President, the Secretary General and Treasurer of the Association shall cease to hold that post on attaining the age of 70 years.
5. The Association shall publish voter list in print media atleast 15 days before the conduct of elections for inviting objections, if any.
6. No Office bearers of an Association shall be eligible to be office bearers simultaneously in other association except Olympic Association.
7. No Govt. employee except with the prior permission of the Govt. shall hold or continue to hold any office in any Sports Association of the State/U.T or National Sports Federation/Association.
8. No Sports Council employee shall hold office in any Sports Association of the State/U.T.
9. The persons who are debarred or banned by the J&K Sports Council for occupation of any post in any Sports Association shall not contest any elections for any post.
10. The Association shall give voting rights to outstanding Sports persons of National and International repute of last 5 years in addition to district units/associations for electing the Principal Executive Body. However active players shall not contest for

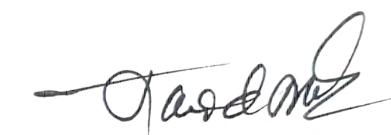
elections of office bearers. For this purpose the association should have atleast 25 members as outstanding Sports persons and 10% as women players.

11. The elections to the office bearers shall be held through secret ballot only under the supervision of Returning Officer.

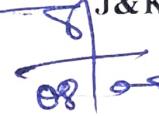
You are requested to proceed in the matter as per the above guidelines & constitution of J&K Sports Council and issue notice to the association for inviting nominations papers and withdrawal of candidature including publication of eligible voter list in print and electronic media. A copy of result of elections may please be furnished to this office confidentially. A copy of constitution and valid list of voters shall be provided by the Association for your examination.

Divisional Sports Officer (J), J&K Sports Council shall assist you and provide the support for holding transparent elections.

Yours faithfully



Divisional Sports Officer (C)  
J&K Sports Council



Copy to:-

1. Director Industries and Commerce, Jammu /Kashmir (Registrar of Societies and Firms) for information.
2. Chief Accounts Officer, J&K Sports Council.
3. Chief Sports Officer, J&K Sports Council.
4. Divisional Sports Officer (J), J&K Sports Council. He is requested to provide all assistance to the Returning Officer with regard to elections of office bearers of Volleyball Association of J&K.
5. Secretary General, Volleyball Federation of India, H.Q: Room No. 72, Jawaharlal Nehru Stadium Chennai, Email ID- [vfi2005@gmail.com](mailto:vfi2005@gmail.com). He is requested to nominate the observer.
6. General Secretary, Volleyball Association of J&K. Office: 92, Sector No.: - 05, Trikuta Naar Jammu. Email ID – [jkstatevolleyball@gmail.com](mailto:jkstatevolleyball@gmail.com). He is directed to provide all the papers to the returning officer relating to election proceedings including constitution copy and valid list of voters published in print and social media.
7. Incharge Website, J&K Sports Council for uploading the notification on the official website as well as on Social media handles.
8. Activity file No.: - 844.